

Annexure – III
Peer Team Report of NAAC



DRAFT REPORT
ON
INSTITUTIONAL ACCREDITATION
OF

DAKSHIN KAMRUP GIRLS' COLLEGE
MIRZA , DIST.: KAMRUP, ASSAM

September 22 –23, 2004

National Assessment and Accreditation Council
Bangalore



Profile of the institution

<i>Name of the college</i>	: Dakshin Kamrup Girls' College Mirza, P.O. Mirza, Dist.: Kamrup, Assam
<i>University affiliated to</i>	: Gauhati University.
<i>Status of the College</i>	: Affiliated.
<i>Financial Category</i>	: Deficit grant – in – aid.
<i>No. of Departments</i>	: 8
<i>No. of Programmes</i>	: 1 + 2 certificate Course = 3
<i>Year of Establishments</i>	: 1988
<i>Recognition under UGC 2(f) & 12 B</i>	: Not yet recognized.
<i>Location of the College</i>	: Rural
<i>Area of the Campus</i>	: 3.93 acres.
<i>Number of teachers</i>	: 29
<i>No. of Ph. D degree holders</i>	: 7
<i>Number of Non – teaching staff</i>	: 19
<i>Number of Students</i>	: 351
<i>Dropout rate</i>	: 13.22 % (2002 – 2003)
<i>Pass percentage</i>	: About 50 %
<i>Unit cost of Education</i>	: Rs. 6712 /- (including salary) Rs. 1023/- (excluding salary)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
DAKSHIN KAMRUP GIRLS' COLLEGE, MIRZA.**



SECTION 1 : PREFACE

The Dakshin Kamrup Girls' College volunteered to be assessed by the National Assessment and Accreditation Council (NAAC) and submitted its Self Study Report (SSR) to NAAC in December 2003. A Peer Team was constituted by the Council to visit the institution and validate the Self Study Report. The Peer Team consisting of Prof. Asish Kumar Roy former Vice Chancellor, Kalyani University West Bengal as Chairman, Dr. Bijaylakshmi Mukherjee, Principal, Basanti Devi College, Kolkata as Member and Dr. Iswar Chandra Jena, H.O.D of Commerce (Rtd.) M.P.C. Autonomous College, Baripada, Mayurbhanj, Orissa as Member Co-ordinator visited the institution for two days, September 22 and 23, 2004.

The Dakshin Kamrup Girls' College, Assam, was established in the year 1988. The mission of the college is to attain "Bidyaya Bindate Amritam" meaning education leads to enlightenment. The objective of the College is to impart the students the knowledge of the self and the knowledge that can prepare them to lead a happy and meaningful life. It aims at sustainable development of the women community of Dakshin Kamrup Area.

Asish Kumar Roy



The College is located at Mirza a rural area under the Palasbari Revenue Circle of Assam which is the central place of South Kamrup. It is situated 35 km away from the city of Guwahati. South Kamrup is inhabited by both tribal and non-tribal population, yet it is primarily dominated by the tribal and SC community. The main occupation of the people is cultivation. Dakshin Kamrup Girls' College is the only institution of higher learning for women in the greater area from Goalpara in West to Guwahati in the East. It is affiliated to Gauhati University and came under deficit grant-in-aid system of the Govt. of Assam in 1996. The College is yet to receive UGC recognition u/s 2(f) & 12 B of UGC Act.

The College has a campus area of 3.93 acres and offers one UG course in Arts and two certificate courses. It has a faculty strength of 29 permanent teachers including 19 female. There are 19 non-teaching staff who support administrative activities. During 2002 – 2003, there were 351 students reading UG and certificate courses. The college provides different support facilities to students, namely Central Library, Computer Center, Sports Facilities Canteen, College Museum etc. The temporal plan of academic work in the college is Annual System. During 2002-2003, the college had 282 working days and 154 teaching days. The unit cost of education is Rs. 6712 (with salary) and Rs. 1023 (without salary).

The Peer Team carefully perused and analysed the Self Study Report submitted by the institution. During institutional visit, the Team went through all the relevant documents, visited the departments and the facilities and interacted with the various constituents of the institution. The academic, co-curricular, extra-curricular, sports and extension facilities of the institution were examined. The Peer Team also interacted at length with the President and Members of the Governing Body, the Principal of the institution, non-teaching staff, student, parents and alumni of the institution. Based on the above exercise, and keeping in mind the criteria identified by NAAC, the Peer Team has taken the value judgment. The assessment of the institution under various criteria, the commendable features of the institution as well as the issues of concern are given in the following pages.

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SECTION 2 : CRITERION – WISE ANALYSIS :
CRITERION 1 : CURRICULAR ASPECTS.

The College is an Undergraduate college affiliated to the Gauhati University. It offers only one programme in UG i.e. Three Year Degree Course in Arts. The College being an affiliated one has to adhere to the guidelines and framework of the curricular framed by the Gauhati University. The range of subject options available to the students include Home Science, Assamese, English, Economics, Education, History, Philosophy and Political Science. The student opting for Honours course can take up major subjects in Assamese, Economics, Education, Philosophy and Political Science. In addition to UG in Arts the college offers two self-financing certificate courses, namely Computer Course and Food Preservation. Recently the College has introduced one month certificate course in Sericulture.

Most of the subjects offered in the UG Arts attempt to provide knowledge to the students with little input of skill.

The Gauhati University updates and reviews the curricula keeping in mind the latest developments that take place in different subjects and also considering the demand of the teaching community in the subjects. The faculty members of the college participate in syllabus redesigning committee as and when invited by the University. The college has no autonomy to introduce new programme. No new courses have been introduced by the college during the last three years. In case of certificate course, the college can introduce the programme with due permission of the GB within short period of time.

There is no provision for receiving input / feedback from academic peers and employees on the curriculum adopted by the college. Both the Gauhati

University and the DPI conduct an academic audit every year in respect of the number of students, their pass-fail ratio, the number of teaching staff, their professional qualification etc.



In order to provide knowledge and skill to the students in different job-oriented sectors, the college has organized a number of seminars, workshops and training programmes during the last two years in the areas of Fruit and Vegetables Preservation, Proof reading, Clay modeling, Papad and Bhujia making, Nursery etc. A large number of students of the college participated in the above programmes.

CRITERION II : TEACHING – LEARNING AND EVALUATION

The college follows a transparent admission policy which is adequately highlighted in the prospectus. Admission to UG course is done on the basis of academic records. The Admission Committee oversees the admission process in the college. There is a provision to organize tests in major subjects to assess the knowledge and skills of the students after admission. However there is no provision for assessing the knowledge and skills of the students in general subjects. The teachers of the college mostly follow the classroom – lecture method for teaching. Different departments conduct unit tests, seminars, to monitor the progress of the students. The advanced learners are provided personal counselling reference book from central and departmental library.

The College does not have any fixed format for preparation of teaching plan. Individual teachers are encouraged to make teaching plan on their own at the beginning of the new academic session. The teaching plan contains the time table, lesson plan for the entire session. The college authority should make it obligatory on the part of all the teachers to prepare teaching plans annually. The syllabus recommended by the University are yet to be modularized by respective departments. However, the syllabi are unified according to the teaching schedule



of the teachers. Lecture method is supplemented with other learners centered teaching methods, like seminars, workshops, inter-department and inter-collegiate educational exchange programme, exhibition of historical and culture heritage etc. During the session 2002-2003 the college had 241 working days and 154 teaching days.

The College follows annual methods of evaluation as prescribed by the Gauhati University for under graduate courses. This is communicated to the students at the beginning of the year through the prospectus announcing in inaugural classes and at the time of admission.

The recruitment of teachers for the college is done on the basis of the rules and regulations framed by the Directorate of higher Education, Govt. of Assam. For recruitment of teachers it is advertised in the newspaper after getting the approval of the Governing Body (GB). The selection committee consists of the GB President, Principal, Nominee of the Vice- Chancellor, and Nominee of the Govt. New teaching posts are created as and when new subjects and new course are introduced. The college has the freedom to appoint temporary teachers and pay salary from the college fund.

To update their knowledge, teachers of the college participate in different seminars, workshops, and refresher courses. During the last 2 years, 19 teachers of the college participated in national and international seminars, workshops and conferences. 20 teachers of the college attended refresher courses and orientation programmes. At the college level, a number of seminars, workshops and training programmes have been organized during the last 2 years mostly in vocational / job oriented sectors.

The college does not have any system of teacher's self appraisal. However, it has introduced formats for collecting student's feedback on teachers performance mostly relating to teaching method, communication skill, the use of teaching aids,

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the evaluation methods etc. Steps have also been taken to collect feedback from alumni and parents on academic activities, infrastructure and their experience about the various other activities of the college. The college is yet to collect students evaluation on campus experience and take necessary steps to use the significant feedback.

CRITERION III : RESEARCH, CONSULTANCY AND EXTENSION

Being an undergraduate college, which offers only one UG programme in Arts, there is more emphasis on teaching than research. Out of the 29 permanent teachers of the college, Seven are Ph. D degree holders and two have M.Phil degree; the rest 20 are with only P.G. degree. The faculty members of the college do publish articles and books. Most of the departments have initiated publishing Bulletin. The College has no research committee nor there is any provision of financial grants or other assistance to the teachers for encouraging research. The college should encourage research activities by the faculty members. Attempts to avail U.G.C. Minor and Major research projects may be explored.

The extension activities of the college include survey works on sericulture, socio-economic conditions of the people of the adopted village, programme on food preservation, organizing workshops on environmental awareness and sanitation, awareness programme on medicinal plants etc. All these activities were organized with the help of Govt. and Non-Govt. organizations.

The College has one unit of NSS, which was set up in the year 1995. The unit attempts to organize various social service activities so as to develop the all-round personality of the students through the community service. During the last 2 years, the NSS unit of the college has organized workshops on immunization, role of mother in the growth of the child, national integration camp, cleanliness of college campus etc. The NSS unit of the college also observed every year various important days like World Health Day, Teacher's Day, World Food Day, Savings

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Day, Nutrition Week, International Literacy Day etc. The College has formed Bharat Scouts and Guides during the session 2004-2005.

CRITERION IV : INFRASTRUCTURE AND LEARNING RESOURCES

The College has a campus area of 3.93 acres of land. It has eight class rooms, administrative office, two laboratories for education and Home Science, Central Library, Computer Center, Canteen, Conference Hall, Medium-size Play Ground, College Museum etc. The campus is maintained beautiful and pollution free through plantation, gardening, sanitation and through the campus cleanliness drive organized from time to time by the teachers and students. The College campus has its boundary and fencing in all sides. The College maintains the infrastructure from its own fund through the maintenance committee. The College has a master plan for future growth of the infrastructure to keep pace with the growth in the academic activities of the college.

The College has a central library, which is used both by the students and the teachers. The library has 5365 books and 10 journals and periodicals. The library is kept open from 10 a.m. to 4 p.m. on all working days. In 2002 – 2003, the college library had 282 working days. The library is managed through a Library Advisory Committee. The College has initiated book bank system. There is no reprographic facility inside the library. The library is yet to be computerized, thus lacking in providing internet facilities. Facilities available in the library need improvement. The College has a Computer Centre with three computers only without internet connection. The computer center is kept open from 9 a.m. to 4.30 p.m. on all working days and is accessible to the students and teachers only in the off hours. Except the computer center, no other department of the college has computer. The College is yet to make use of services of inter-university centers like CEC and INFLIBNET etc.

The College does not have a health center. Only first aid facilities are provided to the students and members of the teaching and non-teaching staff. It



provides limited sports facilities to the students through the sports club formed in the year 2002. The College is yet to encourage the students to participate at the University, State, Regional, National and International athletic and sports meets. Trophies and Prizes are awarded to outstanding players on occasions like college week and other important celebrations.

Hostel facilities are not available in the campus. The College has a museum, which was set up 1996. It encourages the students and teachers to collect things of historical importance. It emphasizes on creating an awareness on conserving and preserving the cultural heritage of the region.

CRITERION V : STUDENT SUPPORT AND PROGRESSION

The College admits students to the UG programme on the basis of the rules and norms of the University and State Government. It publishes the prospectus every year. The admission criteria and other important academic information are made clear to the students through the prospectus.

Above 90% of the students enrolled appear at the qualifying examination after completing the minimum period of study. The drop out rate varies between 7.8% to 13.2% during the last 3 years. The average success rate in the university examination 50%.

The College has provision to offer different types of financial aids and scholarship to meritorious and deserving students. The different types of financial aids include National Scholarship, SC/ ST/ OBC and Physically Handicapped Scholarship, Ex-tea Garden Worker Scholarship etc. The needy students also receive financial aid from the Students' Aid Fund.

Two Trusts have been created in the college in memory of Gajendra Chandra Kulita and Bhupendra kumar Choudhury through donations made by their

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family members. The Trusts provide financial awards annually to highly meritorious students of the college. Beside, there is another Trust named Binapani Mahanta Memorial Trust for organizing bi-annual endowment lectures in different disciplines. During 2001-2002, the college has disbursed Rs. 5,16,449/- as different types of scholarship to the students.

The College has no Employment Cell, but it has a Career Guidance Cell, which offers career counselling and encourages the students for self-employment. The teachers of the college do provide academic and personal counselling to the students relating to selection of electives, career choice, vocational education etc.

The College has an Alumni Association formed recently. It has already enrolled 293 members. The Association is involved in plantation and cultural activities, preparation of wall magazine known as Smrutilekh and participation in various workshops and seminars organized by the college from time to time.

In order to encourage value based education and promote the physical and mental health of the students, the college provides various recreational facilities like indoor games, student's magazines, cultural activities and limited type of outdoor games.

CRITERION VI : ORGANISATION AND MANAGEMENT

The Dakshin Kamrup Girls' College is managed by a Governing Body constituted in accordance with the Assam Non-Government College Management Rules 2001. The GB which is the highest authority of the college plays an important role in the overall management of the institution including the appointment of teaching and non-teaching staff, major purchases, construction activities etc. The principal of the college executes all the decisions taken by the GB meeting.



Besides the GB, the co-ordinating and monitoring mechanism in the college is helped by 9 different committees, 5 different cells and a teachers unit that concern themselves with the internal and external affairs of the college. All such committees and cells are headed by the Principal of the college.

The College has one Internal Quality Assurance Cell established in July 2002 with the objective of monitoring the quality of education and motivating the members of the teaching and non-teaching staff to improve their performance and to make a holistic approach in respect of observing, judging and assessing the overall quality of the institution.

The College does not have any inbuilt mechanism to judge the efficiency of the non-teaching staff. There is no scheme to promote professional development of the non-teaching staff. It has one Grievance Redressal Cell which deals with the grievances of both employees and students.

The College has a well-established system of financial planning and control. The budget is prepared annually. A Professional auditor audits the financial transactions every year.

The College has a deficit budget for the last three years. It collects fees from the students as per the rate approved by the Govt. of Assam. In addition the college management has also been able to mobilize resources from different external sources like MLA, MP, LAD Fund, donors and other private institutions. The college has also started two self-financing courses during the last two years.

The College has the provision to offer limited welfare supports to its employees. There is one Teachers and Employees Welfare Fund created in 1998 through collection of Rs. 10/- from each member. The fund provides financial assistance to its members in cases of hardship, major accidents and in case of treatment of any major disease. The fund also provides financial help to the members at the time of retirement. The College has another saving society known

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as "Mutual Aid Fund" established in the year 1989. The Fund collects membership fees from the members (both teaching and non-teaching) and provides loan to them at a specific rate of interest.

Besides the Grievance Redressal Cell, the college has encouraged the formation of students' Union and Teachers Unit, both of which are formed every year through the election process. These two units monitor and try to solve the problems of the students and teachers through the co-operation of the college authorities.

CRITERION VII : HEALTHY PRACTICES

The Peer Team has identified few unique features, which enhance the academic ambience of the institution. They are as follows :

- The holding of a number of vocational workshop / seminars for the students.
- The setting up of the Internal Quality Assurance Cell to monitor the quality of academic activities.
- The creation of the Teachers and Employees Welfare Fund and the Mutual Aid Fund for the benefit of the employees.
- The practice of protecting and preserving the cultural heritage of the area through the museum.

SECTION 3 : OVERALL ANALYSIS

The Peer Team, after going through the Self Study Report and after its visit to various academic and physical facilities, is impressed by the efforts of the Dakshin Kamrup Girls' College in imparting higher education for the all-round development of the women in the Dakshin Kamrup area. The Peer Team considers that there are a number of features of Dakshin Kamrup College's approach to quality assurance and standards, which it would wish to commend. Also the Peer

Team would like to bring to the attention of the college certain concerns for its consideration. The Peer Team would like to commend the institution for the following aspects.



1. Active encouragement and support given by the President and the Members of the Governing Body to the institution.
2. Dedication and commitment of the teaching and non-teaching staff of the college.
3. The effective leadership provided by the principal in the management of various academic and administrative matters.
4. The high percentage of enrolled students appearing at the qualifying examinations.
5. The various committees formed for ensuring participatory management, effective monitoring and implementation of different activities.
6. The effort of the college in mobilizing donations from different individual and institutional sources.
7. The practice of career counselling by the teachers.
8. The provision of various types of financial aids to the students.

Keeping in view the future plans of the institution, the Peer Team would like to suggest the following to the institution to consider:

- The programme options being offered to the students at present need to be expanded. In addition to UG in Arts, the college should consider opening UG programmes in Science and Commerce with different subject options to attract more number of students.
- The College should offer more of short and long duration job oriented courses relevant to the local needs

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- Present infrastructure facilities be expanded to accommodate future expansion in academic activities.
- To increase the percentage of success in the University examinations more of remedial courses be offered to the educationally weaker students. The reasons of high dropout should be found out and necessary steps should be taken to check it.
- Computer Centre be strengthened with the addition of more number of computers. At least one computer to each department be provided for use by the teachers and the students. Internet facilities be provided to the computer center.
- Steps be taken to make all teaching, non-teaching staffs and the students of the college to make them computer literate through short duration courses.
- More books and research journals be purchased for the library. The book bank facility be improved and reprographic facility be introduced. The library should be computerized.
- A hostel be constructed.
- Career Counselling Cell be further strengthened. Personality Development Programmes be arranged by the students from time to time.
- Teachers of the college be motivated to acquire higher research degree (M.Phil / Ph. D) and publish papers. Research proposals related to socio-economic problems of the area be submitted to funding agencies like ICSSR / UGC etc. for the grant for funds.
- Few Overhead Projectors, and other audio-visual aids be purchased for effective use in class room teaching.

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The Peer Team thanks the college for the co-operation extended during the visit and wishes the college all the best in its future endeavour.

A.K. Roy
Prof A.K. Roy 23/9/04
Former V.C.
Kalyani University
(CHAIRMAN)

B.L. Mukharjee 23.9.04
Dr. B.L. Mukharjee
Principal, Basanti Devi
College, Kolkata
(MEMBER)

Jena 23.9.04
Dr. J.C. Jena
H.O.D. of Commerce
M.P.C. Autonomous
College, Baripada
(MEMBER CO-ORDINATOR)

I agree with the contents. *I agree*

Narayan Chandra Das
23-09-2004
Dr. Narayan Chandra das
Principal
D.K. Girls' College,
Mirza, Kamrup,
Assam

(Narayan Chandra Das)
23-09-2004



Principal,
Dakshin Kamrup Girls' College
Mirza-781125



**NAAC PEER TEAM REPORT
ON
INSTITUTIONAL ACCREDITATION
OF
DAKSHIN KAMRUP GIRLS' COLLEGE, MIRZA
DIST: KAMRUP, PIN –781125, ASSAM**

21st - 23rd September, 2016

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE – 560072, KARNATAKA**



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

(An Autonomous Institution of the University Grants Commission)

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान



PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
Dakshin Kamrup Girls' College, Mirza
Kamrup, Assam

Place : Mirza Kamrup

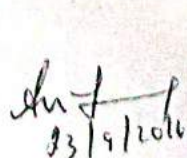
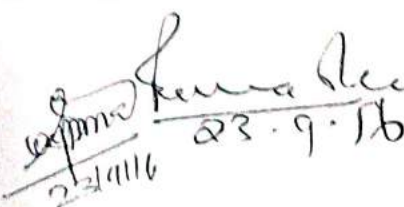
State : Assam

Section I: GENERAL

Information

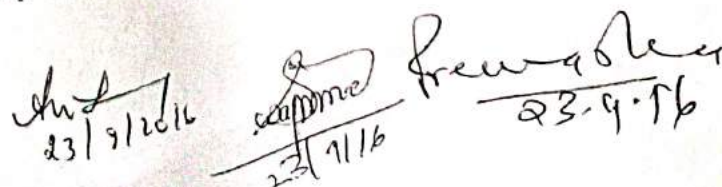
1.1 Name & Address of the Institution:	Dakshin Kamrup Girls' College, Mirza, Kamrup, Assam. 781125
1.2 Year of Establishment:	1988
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	02
• Departments/ Centres:	09
• Programmes/ Courses offered:	03
• Permanent Faculty Members:	27
• Temporary faculty(visiting faculty)	15
• Permanent Support Staff:	13
• Students:	752
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	• College founded with the noble mission of women's educational enlightenment. • It is the only exclusive women's College in rural Kamrup, catering to marginalized section of society. • Conducive and disciplined ambience.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	21 st to 23 rd Sept, 2016 Visit schedule enclosed
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairman	Prof. Prema Jha, Fmr. VC TM Bhagalpur University Patna, Bihar
Member Co-ordinator	Dr. (Mrs.) Anne Mary Fernandez Fmr. Registrar Madras University, Coimbatore, Tamil Nadu
Member	Dr. (Mrs.) Swapna H. Samel Fmr. Principal Birla College of Arts, Science and Commerce, Kalyan Maharashtra
NAAC Officer	Dr. B.S. Madhukar Adviser, NAAC, Bangalore

Dakshin Kamrup Girls' College, Mirza



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Section II: CRITERION WISE ANALYSIS		Observations (Strengths and/or Weaknesses) on Key-Aspects (Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all of three bullets each time, right only the relevant ones.)
2.1 Curricular Aspects:		
2.1.1 Curricular Design & Implementation:		- College follows the Curriculum of Gauhati University. - Time table, lesson plans formulated for timely completion of courses. - Few faculty members contribute to curriculum framing.
2.1.2 Academic Flexibility:		- Core and elective options under semester system. - Limited scope of academic flexibility. - No provision for twinning or dual degree programs.
2.1.3 Curriculum enrichment		- Yoga and meditation classes held - Informal short term courses in Computer operations, Beautician training, provided by Alumni. - No major efforts for curriculum enrichment.
2.1.4. Feedback system		- Six faculty members are part of the University Course Curriculum Committee and they provide feedback to the University on the curriculum. - Formalised feedback obtained from stakeholders. - Based on feedback of stakeholders three programmes, i.e. Major in English, BMCJ and P.G in Assamese introduced.
2.2 Teaching – Learning & Evaluation		
2.2.1 Student enrolment and Profile		- Admission publicity through prospectus and College Notice board. - University and State Government reservation norms followed in student enrolment. - For Major courses, Entrance Tests / interviews held.
2.2.2 Catering to student diversity:		- Inclusive enrolment of students - Advanced learners are encouraged to participate in inter-collegiate competitions.

Dakshin Kamrup Girls' College, Mirza


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	Scholarships and financial assistance to meritorious students as per government policy, Student's-Aid Fund, and four Trusts.
2.2.3 Teaching- Learning Process	- University provides academic calendar; college formulates teaching plans, time table. - Chalk and talk method of teaching dominant - Learner-centric activities, like seminars, assignment, group discussions, wall magazines, field visits encouraged.
2.2.4 Teacher Quality:	13 PhD holders, 2 M. Phils and 12 Post Graduates as permanent faculty - Many Faculty are temporary and part - timers. - Dedicated, industrious and self -motivated faculty.
2.2.5 Evaluation Process and Reforms:	- Semester system and internal assessment implemented. - Seminar, paper presentation, project submissions, sessional tests in practise. - External assessment by university through semester exams.
2.2.6 Student performance and learning outcome	- Performance and learning outcomes in university exam is satisfactory. - No specific data of learning outcomes provided. 50 % of students going for higher studies.
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	- College has a Research Committee with Principal and senior faculty as members. - Faculty are provided special leave for Research Work as per UGC rules. - Few faculty members are research guides.
2.3.2 Resource mobilisation for research:	- Major source of research funding is through 09 UGC Minor Research Projects. - No budgetary allocation nor any seed money for research activities on college level.
2.3.3 Research Facilities:	Researchers avail of all essential infrastructural facilities including library

Dakshin Kamrup Girls' College, Mirza

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	and Internet. Duty leave granted to attend seminar conference.
2.3.4 Research Publications and Awards:	- Almost all the permanent faculty have made publications in journals, seminars and workshops. - Departmental Annual Bulletins published. - Proceedings of National Seminars published with ISBN.
2.3.5 Consultancy:	College is yet to initiate consultancy services
2.3.6 Extension Activities & Institutional Social Responsibility:	- Extension activities and informal village adoption through NSS. - Cleanliness and literacy programmes; yoga camps organized. - Women's Cell and Career Guidance cell organizing outreach programmes.
2.3.7 Collaboration:	- Informal relationship exists with local businessmen, local Trusts and donors. - Formal MoU with PIOMAC Computer Centre, Mirza.
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities:	- Spacious college campus with administrative block, large classrooms, psychology and Home Science labs, conference hall, staff room, common room, power backup and hostel with purified water facility. - Museum in History Department. - Sports facilities along with playground, Health centre, well managed Canteen, cycle stand, Car parking. - No special provision for physically challenged.
2.4.2 Library as a Learning Resources	- Library has 15,735 books and -13 journals. Departmental libraries also exist. - Two computers with broadband facility automation underway. - Library Committee takes care of functional aspects under a qualified librarian.
2.4.3 IT Infrastructure	- College has functional Website. - Limited IT infrastructure- a great handicap to ICT- enabled teaching learning for a degree college. - Recently acquired N-LIST.

Dakshin Kamrup Girls' College, Mirza

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2.4.4 Maintenance of campus facilities:	- Maintenance and Upkeep Committee take care of overall maintenance. Management has appointed a full time Engineer. - Adequate budgetary allocation for overall maintenance. - Overall maintenance satisfactory.
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and support:	- Government/ non-government scholarships; financial assistance under various categories provided. - No formalized mentor -mentee system in practice. - Informal Career Guidance counselling provided.
2.5.2 Student Progression:	20% to 40% of students move to do PG and 10 to 20% have succeeded in finding jobs. - Rural -background girls gradually pick up and show improvement after First Semester. Drop- out rates gradually reducing. - Given proper guidance / grooming, progression can be better.
2.5.3 Student Participation and Activities:	- College has participated and won prizes at intercollege sports and Cultural Festival. - Students' creativity is promoted through, hand-written magazines, wall newspapers and annual college magazine "Sudakshina". - NSS students participated in National Integration Camps.
2.6 Governance and Leadership:	
2.6.1 Institutional Vision and Leadership:	- Institution progressing towards its mission, "educational enlightenment of women". - All-important policies/ decisions put to practice with GB's approval. - Dynamic leadership and participatory governance need to be promoted.
2.6.2 Strategy Development & Deployment:	- Various Committees formulated to execute various action plans - Prospective academic plans focus on launching more PG and Vocational courses. - Non-academic strategies include infrastructural augmentation.
2.6.3 Faculty Empowerment Strategies:	Faculty encouraged to participate in Orientation and Refresher programmes.

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	• Faculty encouraged to participate Seminars /Workshops/ other FDP's. • Limited scope of Welfare Schemes for faculty members.
2.6.4 Financial Management & Resource Mobilisation:	• Donations, and grants from MLA fund add to the grants received from government and the students' fees. • Available financial resources utilized through GB appointed sub-committees. • Regular internal audit by GB appointed CA; external one by Directorate of Local Audit, State Government.
2.6.5 Internal Quality & Assurance System:	• IQAC formed in 2003, but remained dormant/ inactive after 2004 till 2011. • IQAC functioning needs to be regularised and intensified towards quality promotion. • AQAR to be sent annually.
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	• Green and eco-friendly campus. • CFL bulbs are used to conserve energy. • Garbage bins are in place and efforts are on to make the campus plastic free.
2.7.2 Innovations:	• Felicitation of Ph.D. awardees; staff children showing outstanding achievement. • The History Museum is very innovative, and preserves rare manuscripts and ancient artefacts of the region.
2.7.3 Best Practices:	• Relief materials collected for natural calamity victims. • Best Library User award instituted. • Alumni are encouraged to conduct entrepreneurial activities within the campus.

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Section III: OVERALL ANALYSIS	Observations (Please limit to five major points for each and use telegraphic language) (If it is not necessary to denote all the five bullets for each.
3.1 Institutional Strengths:	• Good research publications and research outputs. • Hardworking and dedicated faculty members. • Emphasis on holistic development of rural students. • Consistent academic progression. • Efficient office procedures and documentation.
3.2 Institutional Weaknesses:	• Low student enrolment • Limited IT teaching learning resources. • No job focused skill development Programmes • First Accreditation observations not taken seriously. • IQAC functioning not up to mark.
3.3 Institutional Opportunities:	• Scope to start vocational/ job oriented Programmes. • Self- financing courses can be launched. • Scope for more PG programmes. • Opportunities to be provided for better communication skills. • Scope to start Gender Studies Programmes
3.4 Institutional Challenges:	• To develop into a model Women's college. • Rural location hampering desirable growth. • Modernizing infrastructure and learning resources. • Shortage of permanent faculty. • Low employability of student

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Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to *ten major ones* and use telegraphic language)
(It is not necessary to indicate all the ten bullets)

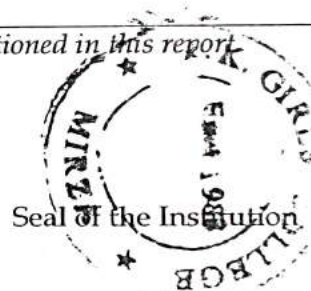
- Programmes in Science, Commerce and management stream may be suggested.
- More PG Programmes in Arts subjects may be introduced.
- Short term Career oriented programmes may be launched as add on courses for existing students.
- Activities of IQAC need streamlining and regularization.
- IT infrastructure may be augmented with more Computers, LCD projectors and Smart class rooms.
- * • Language Lab facility may be commenced for improving communication skills of students and faculty on campus.
- Being a women's college, Gender studies programmes may be introduced.
- More Women empowerment activities and self defence programmes for women be introduced.
- * • The college may provide bus facilities to help rural students from neighbouring areas to gain access to the college.
- ✓ • A Book Bank facility may be introduced in the library.
- * • More Welfare Schemes, like Group Health Insurance and interest free loan facilities for non-teaching staff may be provided by the Management.

I agree with the Observations of the Peer Team as mentioned in this report

[Signature] 23/09/2016

Signature of the Head of the Institution

[Stamp]
Principal
Dakshin Kamrup Girls' College



Signatures of the Peer Team Members:

Name and Designation		Signature with date
Prof. Prema Jha	Chairman	<i>[Signature]</i> 23-9-16
Dr. Anne Mary Fernandez	Member co-ordinator	<i>[Signature]</i> 23/9/2016
Dr. Swapna H. Samel	Member	<i>[Signature]</i> 23/9/16
Dr. B. S. Madhukar	Advisor	

Place: Mirza, Kamrup

Date: 23rd Sept. 2016