



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	DAKSHIN KAMRUP GIRLS' COLLEGE, MIRZA
• Name of the Head of the institution	DR. NARA KANTA ADHIKARY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9365171719
• Mobile No:	8638984714
• Registered e-mail	dkgcmirza1988@rediffmail.com
• Alternate e-mail	dkgcprincipal@gmail.com
• Address	Vill-Koachpara, Mirza
• City/Town	Mirza
• State/UT	Assam
• Pin Code	781125
2.Institutional status	
• Type of Institution	Women
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	GAUHATI UNIVERSITY				
• Name of the IQAC Coordinator	DR. JAGANNATH BARMAN				
• Phone No.	9435409676				
• Alternate phone No.	9864502410				
• Mobile	9365971719				
• IQAC e-mail address	dkgcmirza1988@rediffmail.com				
• Alternate e-mail address	dkgcprincipal@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.dkgirlscollege.in/wp-content/uploads/2022/04/AQAR-2020-2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.dkgirlscollege.in/wp-content/uploads/2022/12/Academic-Calendar-2021-22-II.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68.00	2004	04/11/2004	03/11/2009
Cycle 2	B	2.34	2016	05/11/2016	04/11/2021
6.Date of Establishment of IQAC			23/08/2003		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Maintenance of Quality as per NAAC parameter 2. Preparation of Academic plan 3. An online training programme on "Financial Transaction" for the students. 4. Construct four "Selling Centres" in the college Campus to absorb the alumni. 5. Organized a FDP (faculty Development Programme) on Digital Teaching Learning Method.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1) Appointment of a permanent principal in the college	1) The permanent principal of the college Dr. Gajendra Adhikary retired on 30th Sept. 2021. He was taken over charge by Vice Principal Dr. Ranjan Bhuyan. But as per the guideline of DHE and instruction of the G.B. of the college, the interview process for appointment of a permanent principal was carried out. Accordingly Dr. Nara Kanta Adhikary was selected as the principal of the college and took over the charge on 12-05-2022.
2) Regarding filling up the three Third grade Vacant posts	2) For filling up the vacant posts of Third Grade the process was carried out from the college end, but as the mechanism from DHE has been changing regarding the criteria of appointment, the process is yet not completed.
3) Construction of a new Central Library	3) Donor Mr. Anil Das, A social worker, donor member of GB, D K girls' college, Mirza agreed to donate a three storied building for the Central library of the college. the construction works has already started.
4) Construction of Selling Centre in the college.	4) To employ the alumni of our college and also and for financial benefit of the college, it was resolved that at-least four selling counters be constructed in the college campus. The construction of two selling counters have already started.
5) Invite Prof. Utpal sarma, HoD, Dept. of Instrumentation	5) As the college is contemplating to invite the NAAC

and USIC and Ex- Coordinator, IQAC, Gauhati University for guidance in preparing the SSR	peer team for the third cycle, that is why IQAC decided to invite Prof. Utpal sarma, HoD, Dept. of Instrumentation and USIC and Ex- Coordinator, IQAC, Gauhati University for assistance and guidance in preparing the SSR
6) Discussion on the proposed Academic Audit of the college	6) Prof. Utpal sarma, HoD, Dept. of Instrumentation and USIC and Ex- Coordinator, IQAC, Gauhati University, was invited to explain about new Education Policy 2020 along with procedure of Academic Audit of the College.
7) Continuation of Beautician and Computer Course	7) The college was running the Beautician Course and Computer Course last for several years. But due to pandemic, it came to halt. However, it has resumed again.
8) To upgrade the students in the field of ICT	8) To upgrade our students in the field of ICT, the college has signed an agreement with "Anudip Foundation for Social Welfare" NGO. A good number of students are availing the training.
9) Invite Dr. Mrinal Kalita, Associate prof. Dept. of Mathematics, Pandu College, Guwahati, recipient of Sahitya Academy award (Child Literature) for the year 2021 to the college.	9) The Library committee invited Dr. Mrinal Kalita, Associate prof. Dept. of Mathematics, Pandu College, Guwahati, recipient of Sahitya Academy award (Child Literature) for the year 2021 to the college for an interaction programme.
10) Plantation of sapling in the college campus	10) Programmes on Plantation of sibling in the college campus was carried out, where the all the members of the teaching, non-teaching staff and the students took active part.

11) Reopen of the College Hostel after lockdown.	11) The College Hostel was closed since 2020, due to Lockdown. But now it has been reopened and is running smoothly.
12) Organised a National Seminar	12) The process for organizing a National seminar is under process. The Dept. of History has already submitted the proposal for the same to ICSSR.
13) Proposed to construct a new college canteen.	13) The G. B of the college has released a sum of Rs. 800000/- from college External examination fund for the construction of a new Assam type Building for the College Canteen.

13. Whether the AQAR was placed before statutory body?	Yes
--	-----

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Dakshin Kamrup Girls' College, Mirza	22/03/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	18/01/2023

15. Multidisciplinary / interdisciplinary

NEP 2020, attempts to establish a holistic and multidisciplinary educational system in the country. Multidisciplinary education would aim to develop all capabilities of the individual in an integrated manner. This approach incorporates the study of humanities, language, art, dance and more along with the study of Science, Technology, Engineering and Mathematics. Education is not limited to a particular discipline. For instance, a student of Engineering can take a subject from humanities.

The policy introduces broad-based, multidisciplinary holistic undergraduate education with flexible curricula creative combination of subject integration of vocational education and multiple entries and exit point with appropriate ratification.

However implementation of NEP, 2020 will require reasonable efforts from the Government with participation from all stakeholders keeping in mind the changes proposed or required. The reform will require huge funding like establishment of new HEI, conversion of single stream HEI to multi-disciplinary institutions where infrastructure development will require reasonably huge funding etc.

In case of higher education, the first step is to detach the 11th & 12th classes from the degree colleges with a proper planning to accommodate these students in schools. This will help colleges to increase their student intake and becoming multidisciplinary

As per the provision of NEP, Government is to identify at, east one college, if no university is there in every district, which can be upgraded to a degree granting institution, or else to plan for a Model Multidisciplinary College. Brainstorming Sessions for college teachers, may be cluster, should also be considered for smooth transition.

The success in implementation of the NEP will depend a lot on the mindset of stakeholders along with the support of the Government.

16.Academic bank of credits (ABC):

The full form of ABC is Academic Bank of Credits. It refers to a virtual/digital storehouse that contains information on the credits earned by an individual student throughout his/her institutional learning journey.

It helps faculty to manage & check the credits earned by students.

The main objectives of ABC...

- To promote student-centric education
- Focus on learner-friendly teaching approaches
- Implement an inter-disciplinary approach
- Allow students to learn the best courses of their interest
- Enable students to learn at their own pace

Keeping these objectives in mind, Prime Minister Narendra Modi introduced the [National Education Policy \(NEP 2020\)](#) and the Academic Bank of Credits is a vital part of the policy. The process:

1. For opening the ABC Account

First and foremost, the students need to open an Academic Bank Account.

1. They might require details like their name, address, certificates, course details, etc to create the ABC account.
2. A unique ID & password will be created from where students can log in at any given point to check their earned credits.
3. When a student pursues any course and clears exams, credits will be automatically awarded to them. Institutions need to fill out the details and upload the deposits in the students' Academic Credit Bank's account on the digital portal.
4. The Academic Bank will be accountable for opening, closing, and validating the academic accounts of students.

- It will carry out tasks such as credit accumulation, credit verification, credit transfer/redemption of students.
- The courses also include online and distance mode courses offered by the government and institutes.
- The validity of these academic credits earned by students will be up to seven years and students can redeem these credits.
- The credits can be redeemed and students can seek admission directly in the second year at any university.
- The validity will be up to seven years, hence, students will have to re-join within seven years.
- It enables the student to drop out in any year and then exchange the credits earned so far with a certificate/diploma if they are eligible.
- They can redeem the credits and rejoin the same or any other institute in the future and continue their education.
- The institutes cannot keep the students in the courses against their will to earn money.
- The Academic Bank of Credits (ABC) would act as a reference point for faculty to check the credit records of students. The students need to follow the given guidelines to be a part of the ABC.
- Any kind of credit evaluation & verification will be carried out by the Academic Credit Bank at regular intervals.
- If students want to transfer the credits, they need to

approach the ABC for further process.

- It will help in regulating the processes with ultimate authenticity.
- The credits earned by students will be valid for seven years.
- However, the validity of credits is subject to change depending on the type of courses or disciplines.
- In such instances, ABC will provide the details of the exceptions to students.
- Even if a student takes a break or is not able to continue their education, they may redeem the earned credits in the future within the time limit of seven years.
- Online & offline - both types of courses are included in the scheme. Some of the important ones include National Schemes such as-
 - NPTEL
 - SWAYAM
 - V-LAB

Thus, the ABC will cover almost all types of courses including distance learning courses to help students of every possible stream.

Thank you.

17.Skill development:

Dakshin Kamrup Girls' College, Mirza has undertaken various skill development programme in view of New Education Policy 2020. The institution provides various vocational certificate courses viz. one month Basic Make-up, Party Make-Up, Cutting & Tailoring, Basic three month & six month Computer course to students in regular basis. Apart from that Department of Assamese, Education, History, Philosophy and Political Science has also offered Skill Enhancement Courses in the three year undergraduate degree courses. The institution is also providing coaching classes on Personality Development, Soft Skills, Basic Arithmetic and Reasoning to all B.A. 5th semester students free of cost under the initiative of Tata Consultancy Service CSR scheme. The institution also provides value-based education viz. Yoga for mental and physical wellbeing, organize College Sport Week, and observation of various Day like World Environment Day, Earth Day, Constitutional Day, Gandhi Jayanti, Tithis of Sankaradeva and Madhavadeva, Swarasati Puja etc.

for the development of humanistic, ethical, scientific temper, citizenship value among the students. A large numbers of students are enrolled in National Service Scheme (NSS) unit of Dakshin Kamrup Girls' College and the unit is very pro-actively involving in various activities like in plantation, cleaning, programme related conservation and preservation of nature and natural resources etc. A Youth Red-Cross (YRC) Unit is also formed in the institution under the Red-Cross Society of Kamrup Branch to prepare the students for natural calamities and humanity services.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. Strategies regarding the integration of the Indian Knowledge System

The Indian Knowledge System is a very significant component of NEP-2020. It has been considered that in order to discover the self of Bharat, the exploration of Indian wisdom is the only key, and therefore it must be integrated with the Indian education system. The NEP 2020 attempts to incorporate components of Indian Knowledge system that have long been rejected or ignored in the mainstream education. The NEP 2020 considers that "the rich heritage of ancient and eternal Indian knowledge and thought has been a guiding light for this policy" and that knowledge will be "put to new uses through our education system". It says Indian Knowledge System will include Knowledge of India from ancient India and its contributions to modern India and its successes and challenges. Indian knowledge system including tribal knowledge and indigenous and traditional ways of learning will be covered and included in mathematics, astronomy, philosophy, yoga, architecture, medicine, agriculture, engineering, linguistics, literature, sports, games, as well as in governance, polity ,conversation. By the inclusion of IKS the policy aims at an awareness of the age old traditional knowledge and best utilisation of it.

a) Dakshin Kamrup Girls' College being an affiliated college under the Gauhati University does not frame its curriculum. But the curriculum it has been teaching in as per guidelines of the Gauhati University has many components closer to IKS. In keeping with the institute's visions the college has emphasised on the all-round development of the women folk. It has attempted to connect the institute with the society and culture through various ways. Through various extension activities the students of the college are brought closer to the socio-cultural and natural environment. The college has also extended its service at the time of natural calamity.

b) The faculty members of the college have been offering classroom deliveries in both English and Assamese for the benefit of the students.

c) In the context of the NEP 2020, the institution has been organising some programmes which will be reinforced in the coming days.

- To make the students aware about the cultural heritage of the state, the college organises the annual college week on regular basis and competitions on modern and folk songs and dances of Assam. Through competitions on traditional costumes the students showcase the traditional cultural heritage of the state. Various competitions on games and sports and also traditional games like kabaddi are hold. Students participate in traditional arts like mehendi competition; flower arrangement and

floor decoration are intended to create awareness about traditions, and also to create sense of pride among the students. The department of mass communication of the college display puppet show for awareness on various social issues. Poster competitions on various social issues are done by the NSS Unit and other departments (reports). The college under the initiatives of the NSS Unit has been doing various extension works through which it has established a close connection with the community. Under such extension activity drive, the unit provides training to school children and community women on environmental awareness, health and hygiene, pickle making, traditional art, dance and such other relevant subjects

- As an attempt to connect the students with nature and the community all the departments of the college take them to various places by organising field visits. To make them aware about the age old heritage they are taken to the religious and cultural sites like Hajo Poa Mecca Dargah Sharif, various vaishnavite sites spread all over the state; tribal festivals, tribal village and numerous natural sites. Students are asked to prepare assignments on these field visits.

Some of the departments organise study on life and culture of the local people.

Students are encouraged to participate in games and sports and training programmes. Deepa Rajbangsi participated in vovinum martial art competition and received awards. She also participated in Wushu in the 9th Students Olympic Games, 2022 (from 27-07-22 to

29-07-22) at Hardwar.

- Important dates related to the socio-cultural life of Assam are celebrated. The college celebrates Independence Day with great enthusiasm. The lectures delivered by teachers and students on the occasion are compiled in a book form (booklet). The college also celebrates the birth and death anniversary of Sankardeva, the great Vaishnavite saint of Assam. The birth and death anniversary of Dr Bhupen Hazarika, the cultural leader of Assam. To instil the feelings of pride in the students, the college has celebrated the birth anniversary of Lachit Barphukan, the great hero of Assam.
- The college imparts education on subjects like yoga, meditation and on regular basis to prepare them for a better life. One minute meditation is practised daily before the commencement of every class. Important days like the International Yoga Day, International Mental Peace Day, International Women's Health Day, and World Environment, World philosophy Day are celebrated every year by the college.

Special training programmes on yoga and meditation are organised from time to time (Kamal Bora, please submit reports).

- The college encourages all-round development of the students and keeping it in view, it organises skill development programmes under the initiatives of the Skill and Human Resource development Cell, the Career Guidance Cell and the NSS Unit of the college. To enhance communication skills the department of Assamese and Education offer skill papers on the subject. Programmes on Spoken English and communication skill are organised.
- Inter departmental teacher exchange programmes and inter college students and teacher exchange programmes to contribute to this learning process. Through such exchange programmes, ideas of Indian philosophy are imparted to students not studying philosophy as a subject in their curriculum.

e) Best practices of the college

1.The institution has been imparting the knowledge of Yoga and meditation to the students on regular basis. The international Yoga Day is celebrated every year on June 21. During the COVID pandemic yoga was practised among the students and teachers through online mode.

Students of the college also impart yoga training to school students

in their neighbouring areas.

A three day programme on mental health and physical health entitled "Health is Happiness -A campaign" was organised On 26th and 27th Mrch, 2022 and 26th April.

Three Day Yoga camp was organised from 30-05-2022 to 01-06-22.

2. The college puts emphasis on the all-round development of the students. Its focus on games and sports helps to make good performances in this field. Every year training programmes in games and martial arts are organised and also annual competitions are held.

Dipa Rongpi, a student of the college won gold medal in the 9th National Student Olympic Games, 2022 held at Hardwar, Uttarakhand.

The college team brought laurels to the college through their excellent performance in various categories of sports in the district level competition held in Mirza. The college team won the champion's trophy in Kabaddi. The college altogether begged 14 medals including 6 goldmedals.

3. The NSS unit of the college has been doing a commendable performance since its inception. It contributes to the all-round development of the college. Dr Mitali Kathkatia, the NSS Programme Officer of the college has been awarded with the university level NSS Award, and the award was conferred on 26-06-2022 by Prof. Jagadish Mukhi, the honourable Governor of Assam. Assam has a rich plethora of folklore and oral literature.

4. Attempts are made to collect traditional lore through various student assignments. Jamuna Mali, associate Professor dept. of Assamese has compiled some of the folk traditions in two of her books on marriage rituals and folk riddles of South Kamrup. The very idea can be popularised among the students by encouraging them to collect and preserve traditional lore and language.

Future Plans

1. Collaborative work with the community
2. Seminar, workshops and training programmes, Short duration courses on traditional art and culture.
3. Focus on Yoga and Meditation as a powerful means of acquiring mental and spiritual health.
4. Organise workshops and seminars on Indian Knowledge System

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on outcome based education in NEP 2020

(With special reference to DK girl's college)

Outcome based education (OBE) is a student centric teaching learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcome. It focuses on measuring students performance i.e outcome at different levels.

The thrust is on what a student is able to do after completing a course or program. It offers a framework to learn and deliver the required skill OBE was first introduced by William spady in 1988.

OBE results in increased student and teacher self esteem higher academic success for more students, decreases dropouts and has several other benefits. OBE implementation is a great idea because of his transparency, precision, flexibility, self development ,career progression and participation.

In this process in our institution the teacher is the co-learner and collaborator and has the role of a mentor and facilitator, we are trying to create opportunities to enable students for critical thinking so that they can solve their problems, promote skill, develop learning capacities. Dakshin Kamrup Girls College is an outstanding college of South Kamrup zone which provides OBE from the beginning due to which a great number of girls are now either self employed or employed in public and private sectors. Besides humanities we have special subjects like home science and mass communication degree courses the outcome from which are much better. There are three types of certificate courses continuing, like computer training course, beautician course and tailoring course in different groups and categories. It shows a good result in employment sector. The mentors mentees coordination is always positive in the institution. In the field of sports and music students shows a very impressive performance in college and university levels. College wins prizes in kabaddi and kho kho , in athletics, martial arts etc.

Yoga, meditation and tree plantation are the 2 best practices of the institution, the result of which is the increase of institutional values and student responsibilities.

20.Distance education/online education:

In the field of vocational education, Open and Distance Learning (ODL) makes up a mixed and complex picture. Open and distance learning mode has emerged as a viable option in vocational education in the present days. Currently, although the institution does not provide online vocational courses, it has certainly conducted a number of workshops, seminars and courses related to vocational training inside the campus itself to promote vocational education.

Faculty members have taken the initiative to popularize the concept of ODL among the students and the institution is also getting a good response from the students and the parents for the same. The institution also makes use of radio, television, internet, etc. from time to time to provide knowledge on various vocational skills apart from academics. These steps will definitely motivate the learners and keep them engaged for vocational courses in the future.

However, there are various problems and barriers which resist the path for optimum development of the ODL in the institution. Yet, advances in the informational and communication technologies have opened up new possibilities and opportunities in ODL in the rural higher education institutions like ours. The institution has already started working towards executing ODL courses and has made a blueprint of the same, jotting down the possible procedures and requirements.

In the recent days, a growing interest has been noticed among the students of the institution for vocational education and training through ODL. The institution tries its level best to make the students aware about the benefits of ODL for vocational education through discussion and workshops. To facilitate proper functioning of these courses, strong internet connectivity, technical infrastructure, book/ library resources and qualified teachers are required. Investing in these aspects would ensure effective delivery of such services by the institute.

Q. Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning.

Online education plays a crucial role in the current setting, where every student (especially in rural areas like ours) do not have equal access to educational infrastructure. It helps all those students by providing them an equal and accessible platform to receive education.

So far as technological tools used in teaching learning activities are concerned, the institution has a digital classroom that uses computers and tablets, the internet, and educational software to enhance student learning. It serves as an extension of the physical classroom that provides additional opportunities for learning in global perspectives. The virtual learning is growing popularity only after the pandemic hit the masses. Accordingly the institution also started functioning with the "new normal" by making effective use of various technological tools for teaching learning activities

Technological tools like opening up what's up groups, use of Google Classroom, use of e-mails, Zoom meetings, e-classrooms, sending informational and course/non course online materials via Whatsapp and telegram are used by both the teachers and students for making teaching learning activities more effective ,functional , accessible and cost effective. The institution also encouraged the students to download the DIKSHA app for educational purposes.

So far as blended learning is concerned the institution tries its level best in taking the advantage of both the worlds - the positives of old with the advantages of new. Every department of the institution combines the benefits of traditional classroom teaching with emerging technology to make learning more real-time, contextual, and engaging.

Q. Describe any good practice(s) of the institution pertaining to the Distance Education/ online education in view of NEP 2020.

- The institution has Wifi facility accessible to all the students ,faculty members and office staff
- Using apps for communication: Teachers have encouraged the students to form whatsapp groups with their subjective teachers and their classmates for better facilitation of information and education. Email ids were also created for accessing and sending resources. All important information pertaining to college, course, syllabus and classes are shared and discussed using these e- platforms. It creates a forum for the teachers and students to interact with each other in various formal and informal ways.
- Access to materials: The teachers would record their zoom or google meeting sessions and send it over to the groups mentioned above for those who missed the session. The main theme, topics and points covered in the session are also sent to these groups by the teachers so that the students can access it anytime they want.

Extended Profile

1.Programme

1.1

8

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1022

Number of students during the year

File Description	Documents
Data Template	View File

2.2 265

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 251

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 25

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 40

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	8
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1022
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	265
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	251
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	25
File Description	Documents
Data Template	View File

3.2	40
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	5779383
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	22
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adheres to the curriculum laid down by the affiliating University and prepares a well planned month wise year planner at the beginning of each academic session for all the subjects in the Under Graduate and Post Graduate courses. These planners are distributed to all the students at the beginning of each academic session. For the preparation of the curriculum the panel comprises of some senior faculties along with some eminent academicians in the particular relevant area. The well framing syllabus is distributed to all the students at the beginning of each academic session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.dkgirlscollege.in/wp-content/uploads/2023/04/Prospectus-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated Institution to Gauhati University, the evaluation norms of the University are strictly followed. In the current session our institution followed a credit based evaluation system. The college has adopted a method of assessing the academic performance of the students on a continuous basis. Continuous assessment in theory subjects as per affiliating University norms includes 10 marks for sessional exam assessment, 4 marks allotted to class attendance and 6 marks allotted to Home Assessment. Within this framework, the college conducts the Internal Assessment Department wise according to a proper schedule. The marks obtain by the students and the score for attendance are both uploaded in the University website at the scheduled time. In case of skill enhancement course, the 50 marks are allotted for theory paper and 50 marks for project work so there is no sessional exam in case of this course.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

244

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

244

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Issues of gender Environment and Human values are very will integrated in the curriculum of various subjects. Human values and social responsibilities are imparted through various extension activities performed by the college students. The Institution is an affiliating college that through its Co-Curricular activities tries to inculcate values and ethics among the students. It ensures not only effective curriculum delivery but also makes every effort to impart a historic education that goes beyond the curriculum throughout the year. Through these programmes students pointed universal moral and social values, sensitivity towards gender issues and environmental consciousness. 1. Lecture program on gender sensitization. 2. Observance of Women's Day. 3. Value Added Classes like Yoga. 4. Environmental Education through Plantation, Field Projects. 5. Seminar on Value Education and mental Health. 6. Observance of Earth Day, World Environment Day 7. Observance of the Days of ideal persons like Srimanta Sankaradeva, Madhabadeva, Bishnuprasad Rabha, Jyotiprasad Agarwala. 8. Observance of Teachers Day. 9. Observance of the day of Bhupen Hazarika.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

296

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.dkgirlscollege.in/other-links/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1565

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

269

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Being a rural-based girls' college, we have often faced these challenges. In addition to the earlier methods, tutorial classes are allotted to our daily routine. These include compensatory teaching classes, remedial classes, library visiting, museum visiting, and personal guidance on how to read and write the question answers. Besides, previous years' final examination question papers are discussed and mock tests are done by our students/teachers. These make students aware and mentally and physically ready for the coming examination. These are recorded departmentally. Even though the covid made situation have overcome, students are facilitated lecture and notes through online classes.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1022	24

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are encourage for interactive learning through group discussion, subject quize and library visit. Students are asked to

learn by sharing their knowledge with their class-mate in the subjects like mathematics and statistics to feel the joy of teaching and learning in practical life. It not only gives them teaching experiences but also learns to meet their doubts. Community services are experienced by our students through NSS camp and departmental educational tours. Some lecture programs are provided to reduce and remove superstitions about fear of earthquakes and Blood Donation camps by students (file description). Teachers exchange programmes are provided by some departments (departmental profile suggested) to experience students about different teaching methodologies adopted by outside teachers and thereby enhance teaching and learning experiences and avoid situations like boredom (file description-departmental profile suggested). Departmental seminars and workshops are regular phenomena in our college routine.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

One fully equipped digital classroom is available in our college building. One class is provided per week for every department. Besides, online classes (Zoom, Google Meet) are done if required though it is not compulsory at present. Seminars and workshops are done through PowerPoint presentations by our teachers/faculties. The college has three projectors which are also used for teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. At the beginning of the semester, faculty members inform the students about the various components of the assessment process during the semester.
2. The internal test schedules are prepared as per the university circulations and communicated to the students well in advance. This is maintain by an Examination Committee of the college.
3. To ensure proper conduct of formative tests, invigilators are assigned to each hall.
4. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.
5. The corrected answer papers of the students are distributed to them for verification by the students and any grievance is redressed immediately.
6. The marks obtained by the students in internal assessment tests are displayed on the department notice board.
7. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.
8. For lab courses, the marks/grade scored by the student is indicated in the observation/record. The independent learning and practical approach to real-time applications are tested by viva voce for laboratory courses (Home Science)

9. The end examination for the laboratory and projects shall be conducted with internal and external examiners appointed from the other colleges as decided by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Redressal of grievances at the institute level:

Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, home assignments, and unit tests. The midterm marks are allotted and displayed on the notice board. Queries are discussed with faculty and HOD.

College Level: The Institute appoints a Senior Supervisor for the smooth conduction of examinations. If students are facing any problems, they are solved by the Head of the institution. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

Redressal of grievances at the University level: The queries related to results, corrections in mark sheets, and other certificates issued by the university are handled at the University examination section after forwarding such queries through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying the necessary processing fee to the university if they are not satisfied with the university evaluation through college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our college has only one stream which is only the Arts stream. Course outcomes as well as Learning Outcomes are defined by the university and are accordingly followed and clearly mentioned in the syllabus of a particular class and subject. The Programme Specific Outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary as per the subject. All these outcomes are explained to students in the classrooms directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged and guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation in co-curricular and extra-curricular activities. Every department plans and conducts all activities in light of the programme outcomes, and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There are certain ways to assess whether the programme outcomes have been achieved or not.

1. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment.
2. The teaching-learning and assessment processes are reviewed by the IQAC through Academic and Administrative Audits. It includes an external peer team member.
3. The feedback obtained from students on the teaching-learning process help to understand the expected learning outcomes.

The student's overall performance in co-curricular and extra-curricular activities help to judge the programme outcome. The college tries its level best to inculcate the above-mentioned outcomes.

Following are some Course outcomes of the Programme.

1. Development of Communication skills and competitive spirit, literary sensibility through essay competition, debate and symposium competition.
2. Constructive social work through women empowerment, gender equity, and knowledge of the respective subject. (through NSS camps). Study of ecology through fieldwork in different regions.
3. Commerce, Entrepreneurship development and career opportunities in Commerce through exhibition cum sale programmes of the handmade goods and services by the students.
4. Computer skills are provided to students through the certificate course.
5. Training programs under the CSR scheme (TATA group and companies) have also been going on in our college premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

257

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.dkgirlscollege.in/student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
3	

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1.The Department of Assamese organizes extension activities from time to time. The Department tries to make its students aware about the Socio-Culture tradition and heritage of the Assamese

people. On 10-01-2022 the honours and P.G. students of the Department were taken to the Chamaria Satra at Chamaria. The Satra is one of the oldest centers of Vaishnabi Culture which still is maintaining its activities. The students were offered a firsthand experience of the functioned of the Satra institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dakshin Kamrup Girls' College is located in the sylvan environs of Mirza. It is the only Higher Educational Institution for girls' in entire South Bank of the river Brahmaputra towards the west Guwahati and Goalpara towards South. The college was initially started in the adjacent institution, D.K. College, Mirza. Later it was shifted to the present location, which spreads over a considerable area of about 11 bighas of land. The beautiful college campus offers a rich range of academic disciplines for the girl's students who come from each corner of the state of Assam.

The College has a noble vision of occupying a prestigious position in the field of higher education of women and transforms itself into a centre of excellence. At present the following

infrastructural and physical facilities are available :

1. Principals' Chamber : 1
2. Vice- Principal Chamber : 1
3. Teachers' Common Room : 10
4. Class Room : 19
5. Library : 1
6. Laboratory Room : 2

7. Play Ground : 1

8. Students Refreshment Room : 1

9. Digital Class Room : 1

10. Total no. of Computer : 33

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dakshin Kamrup Girls' College utilizes lots of its resources to provide an environment to its students where the students are encouraged to indulge in sports and extracurricular activities. The College has created both infrastructural and instructional facilities in games, sports and cultural activities. At present the college has one indoor sports complex where two well equipped badminton courts and Table Tennis Board are available. One play ground for outdoor games are also available. The college has appoint a part time qualified sports personnel to guide the students in various sports such as yoga, kho-kho, kabaddi, badminton etc as and when necessary.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5779383

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Name of ILMS software: SOUL 2.0

2. Nature of automation (fully or partially): Partially

3. Version: 2.0

4. Year of Automation: 2011

The Central Library of Dakshin Kamrup Girls' College was established in the year 1988. In the beginning it had a collection of only 1005 books. It was in the year 1993 that the central library was shifted to the existing building, which was donated by "Charu Prakashan" a premier book publishing organization. Since then the library has made consistent progress in terms of

collection of books, periodicals, services and infrastructure. The library regularly subscribes e-journal and e-books from N-LIST digital library of INFLIBNET. The library is catering to the needs of about 2000 readers consisting of Teachers, Students, Employees and Others. At present the library has a collection of 18,515 books including reference books

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

219536

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Dakshin Kamrup Girls' College has a dedicated IT staff to cater to the needs related to IT infrastructure and maintenance. Every departments have one Laptops and total 33 numbers of computers in the college. The college has all time Wi-Fi facilities in the office. All the software and other applications are updated regularly before the expiration. Internet connections are also available in the Library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5779383

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

PHYSICAL AND SUPPORT FACILITIES:-

1. The college campus comprises of Academic, Hostel and Sports Complex.
2. The principal follows the Government procedures and takes necessary approval from the Governing Body and other Government Agencies for construction and execution of Infrastructure Facilities and Utilization of fund.
3. The College Campus & Canteen is cleaned with the help of outsourced manpower.
4. The Principal forms various Committees, Clubs and Cells whenever and wherever required for maintaining physical and support facilities.
5. All physical equipment of the college are registered in the Stock Register Book.

ACADEMIC FACILITIES:

1. All major Academic and Administrative decision of the college must be approved by the Governing Body of the college.
2. IQAC gives needful suggestions for overall improvement of the Academics of the College.
3. For the smooth functioning of the Examination and Evaluation system, an Examination Committee is formed, headed by the Principal.
4. The college has a library committee.
5. Every year parents meet is arranged in the campus and suggestions received from the parents are given due importance the college authority.
6. The college has been declared as Anti-Ragging Zone.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

9

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
23	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
1	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
1	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

1. There is a full-fledged mentor - mentees unit formed for the purpose of sharing information and support the students in overall development.

2. The students union of the college is strong non-political organization which facilitated the students in different activities.

3. Here is an active NSS unit lead by Dr. Mitali Kathkatia for keeping the student for their development by performing number of programme in the institution as well as in national and state level.

4. There is a central library with about eighteen thousand books and journals periodicals and news- papers to facilitated the student in their academic yield. There are also the departmental library which may provide book to the students. Number of Dept. provide text book to the student whenever necessary.

5. The students are also facilitated by Yoga meditation periodically for their physical and mental development. Students are required to meditate for one minute before the beginning of every classes. It makes them more attractive in the classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services
The Alumni Association of our college is not registered. However, we have a full- fledged Alumni Association, named, "D. K.

Girls' College Alumni Association" consisting with the following portfolios:

Convenor: Dr. Jagannath Barman, HoD, Dept. of Assamese

President: Mrs. Rumarani Saikia

Secretary: Shilpisudha Goswami

1. Against every outgoing student Rs. 150/- is charged for their registration into the "D. K. Girls' College Alumni Association"
2. The amount is spent for organizing Alumni meeting and other activities related to the students welfare. For eg. purchasing of Acquaguards, seating arrangement within the college campus outside the classrooms.
3. Every year the Alumni meet is organized to discuss about the socio- cultural and development of the college.
4. Time to time, an Alumni Photo Album is prepared emphasizing on the outgoing students of the particular session. A progress report is also included in the Photo Album highlighting on those members who are engaged in different occupations.
5. A permanent wall Magazine titled "Smritilekh" is also the part of the Association, where the each member can share their feelings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
---	----------------------

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MISSION:- The famous from Keno Upanishada "Bidyaya Bindattmritam" which is engraved in the emblem of the college denotes the mission of the college. Theb line signifies that education leads to enlightenment. The mission of the college is to impart to the

students the knowledge of the self and the knowledge that can prepare them to lead a happy and meaningful life through the process of teaching and learning. Being an institution of higher education for women the college aims at a sustainable development of the women community of Dakshin Kamrup area and to help them to contribute to the process of national progress.

VISION:-The college has the noble vision of occupying a prestigious position in the field of higher education of women to transform itself into the centre of excellence. It always remains an earnest endeavour on the part of the college to

- Empower the girls' student economically, politically and socially.
- Help them to become responsible and worthy citizens.

The college provides need based opportunities to the students to develop their potentialities in arts, sports, culture and literature through competition and participation in various events throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal co-ordinates on all academic matters through the Head of the Department who are appointed on a rotational basis. In this way all faculties of the department get to play a role in decision making and can participate in the management of their respective department. The college has also setup a Project Monitoring Unit to monitor the entire ongoing project financial by RUSA. The members of this unit included Student's Union, teaching and non-teaching staff to ensure transparency in the utilization of funds and to look into the progress of the project.

Students representative are there in the Disciplinary Committee of the college and they take active part in the decision making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution is moving ahead with the vision of New Education Policy 2020 guidelines. The institution has signed Memorandum of Understanding (MoU) with ICT Academy for the development of skills of both Teachers and students. The institution has organized One Week Faculty Development Programme (FDP) on Digital Teaching Learning Methods held on 22-27 July, 2022. A separate unit called Skill and Human Resource Development Cell is created to look after the skill development programme of the students. The Skill and Human Resource Development Cell organized FDP for faculties and Dance and Essay writing competition for the students. Youth Red-Cross Unit was formed in Dakshin Kamrup Girls' College under the initiative of Indian Red Cross Society, Kamrup Branch to make students socially responsible citizen. A new modern library construction is going in full swing.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.dkgirlscollege.in/events/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution follows the democratic norms in administrative setup and as well as in policies for the effective and efficient running of the institution. Governing Body, Students' Union, Alumnae Association, Guardian Association, Teachers' Unit etc. are well structured following the democratic principles for the support and progress of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution undertakes various welfare activities for both the teachers as well as non-teaching staff. All the statutory leaves are granted to the faculty members and 'on duty leave' are given to the teaching staff to attend Orientation Course, Refresher course, Faculty Development Course, seminar and Workshop. The grievances redressed mechanism is also set up for all the staff of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are internal performance Appraisal systems for teaching staff. The Principal and the Co-ordinator of IQAC monitors and evaluate the performance of the teachers and communicate with the teachers for the area of improvement as per requirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- All the financial internal receipt & payments of our institution are certified by Chartered Accountant.
- In case of fund provided by the Government Utilization Certificate has to be submitted to the Government after duly audited by Chartered Accountant.
- After every 4 years the Government auditor visited the college and audit the financial transaction of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

100

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is looked after by a Governing Body who monitors all the best utilization of resources received by the institution. The funds receive under RUSA has effectively utilized by setting up the following items.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vision of the institution is to impart as well as promote the holistic education among the girls to make them self-reliance and responsible citizen of the nation. Keeping these mottos, the IQAC

has focused on physical and mental wellbeing of the students and regularly organize various programmes to fulfill it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC organize regular meeting with the Principal as well as other committees to ensure best possible area improvement of the institution. For this purpose regular feedback are collected from students, Alumna, Parents and other stakeholders.

File Description	Documents
Paste link for additional information	https://forms.gle/yDTonCN5JKo2kHAN8
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Dakshin Kamrup Girl's College is one of the pioneer institution for Women's education in the entire South Kamrup region.

The institution is being preferred by the local community for its peaceful and friendly atmosphere as well as for the good academic environment.

There is an indoor stadium, a big playground, Girl's Hostels, Girl's common room and number of certificate courses i.e beautician course, Tailoring and computer training courses.

Department of Home Sciences and JMC offers training on editing, photography, event management and food processing.

Following are some of the programs initiated by the institution for promotion of gender equity

- On 8th March, 2022 International Women's Day was observed.

- On 28th May 2022, International Day of women's health was observed, where Dr. Malavika Devi, Asst. Prof., Tezpur Medical College and Hospital was present as guest of honor. • On 28th March 2022 DICC, Kamrup (Mirza) organized a program on Women's Empowerment.

- On 19 February 2022 Binapani Mahanta Memorial Lecture was organized, where Prof. Sanjeev Goswami, HOD Centre for N. E. Studies, Guwahati delivered a lecture on education and gender

equity

•On 21st June 2022 a speech on the Importance of Physiotherapy for neurological musculoskeletal and cardiovascular problems was delivered by Mrs. Seema Das, a physiotherapist.

File Description	Documents
Annual gender sensitization action plan	https://www.facebook.com/dkgirlscollegemirza/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.dkgirlscollege.in/wp-content/uploads/2023/03/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1.Plantation drives are organized every year.

2. College Campus is totally free from polythene.

3. Social Service Section of students union frequently observed cleanliness drive in the campus, NSS unit of the College also organised students for Cleanliness programme.

4.College always tries to prohibit the use of plastic within the campus and several initiative have been taken by the authority and NSS unit of the college to make the students aware about it.

5.The college authority triesto keep the area within and around the campus,pollution free and restrict vehicular traffic.

6.Drainage system is well prepared for liquid waste management.

7. In case of degradable waste these are either burnt of buried in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://www.dkgirlscollege.in/events/
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- On 3rd June 2022 a lecture program on Swami Vivekananda's thought was delivered by Dr. Shubrajyoti Das of Philosophy Department , Shantiniketan West Bengal.
 - Awareness campaign was organized by IQAC and coordinated by Mr Kamaleswar Bora convener student support and progression cell of DKGC it is followed by running exercises yoga practices and health awareness through fresh drinking water and nutritious food.
 - International Yoga Day was celebrated where students and faculties participated, it was observed from 7:30 AM and a yoga awareness speech was delivered by the Principal Dr. Nara Kanta Adhikary.
 - From 22nd July 2022 to 27th July 2022 during summer break an online FDP on "Digital teaching learning Methods" Was organized by Internal Quality Assurance Cell (IQAC) and skill and Human Resource Development Cell DKGC in collaboration with ICT Academy where 140 participants from different colleges participated and received the certificate.
- On 21st November 2021 a Communal Harmony Campaign was organized by IQAC and NSS unit of Dakshin Kamrup Girls College, Mirza.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- From 13 to 15 August 2022 Azadi Ka Amrit Mahaotsav, 75 years of Indian independence was celebrated in the college. Students are motivated to hoist the national flag under the program of "Har Ghar Tiranga" on their houses and the institution. A rally for that purpose was organized by the institutions.
- College academic calendar and holiday list are also included in the prospectus.
- Students observe One minute of meditation at the beginning of their classes.
- A voter awareness program was held in the digital classroom of the college.
- The national days of Republic Day and Independence-day are celebrated in the institution with pride.
- On 23rd February 2022 a lecture program Granthalap, where Dr. Mrinal Kalita Of Pandu college delivered a lecture on "Benefits of reading" The Sahitya Academy Award winner Dr. Kalita also stressed on his book "Bokul Phoolar Dore" which students enjoyed a lot.
- On 26th March to 28 March 2022, Health Awareness campaign was organized, it was followed by running exercises, yoga practices and health awareness through fresh drinking water and nutritious food.
- On 22nd August 2022 an interactive program on the "Importance of the library in the lives of the students" was organised.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 689 529 757">File Description</th> <th data-bbox="529 689 1436 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 529 824">Code of ethics policy document</td> <td data-bbox="529 757 1436 824">View File</td> </tr> <tr> <td data-bbox="86 824 529 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="529 824 1436 1115">View File</td> </tr> <tr> <td data-bbox="86 1115 529 1182">Any other relevant information</td> <td data-bbox="529 1115 1436 1182">View File</td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	View File	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File	Any other relevant information	View File	
File Description	Documents								
Code of ethics policy document	View File								
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File								
Any other relevant information	View File								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>These are as follows-</p> <p>Republic day- 26th January</p> <p>Independence Day - 15th August</p> <p>Gandhi Jayanti - 2nd October</p> <p>World Environment Day- 5th June</p> <p>International Women's Day- 8th March</p> <p>Saraswati Puja - in the month of Feb</p> <p>Srimanta Sankardeva's Tithi - Month of September</p> <p>International Yoga Day - 21st June</p>									

Teacher's Day - 5th September

College Foundation Day

Museum Day

Freshers Social

Silpi Divas - 17th January

Bishnu Rabha Divas - 20th June

Bhupen Hazarika's Death Anniversary - 5th November

This year due to Pandemic & lockdown only few celebrations were observed.

- The national sports day was observed to commemorate the birth anniversary of hockey legends Dhyan Chand.
- On 20th June 2022 DKGC Organised Bishnu Rabha Divas with the IQAC and Assamese Department.
- On 15th July 2022 a youth Red Cross unit was formed under governance leadership and management cell IQ AC Dakshin Kamrup Girls College Mirza.
- Teachers day is celebrated by all the departments on 5th September by organizing a meeting with speech on Dr. Sarvapalli Radha Krishnan and Wall magazines are prepared by the students of each department.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Best Practices reports are attached herewith.

Best Practices No. 1. Yoga and Meditation

Best Practices No. 2. Plantation Programme : (Go green practice)

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our web link www.dkgirlscollege.in provide institution distinctive as much as possible. We are ready to open Science stream. As the new NEP has to start soon.

Most distinct part as follows:-

1. College is situated nearby Gauhati University. The Police Station, Post Office are just near the college.
2. This is the only center for women education in the entire Dakshin Kamrup region.
3. Most of our students Reserved (belong to schedule caste, schedule tribe and OBC category). A good number of students are from BPL category. These groups get maximum benefit not only from Government but also from college family. All the departmental library provide books and journals to the students.
4. The institution has a Museum which is the only college museum in this region.
5. The NSS group led by Dr. Mitali Kathkatia, Associate Professor, Dept. of Education is known for strong volunteers group in this region. The NSS group has won many awards and prizes on state and national levels.

6. Another Distinct feature is an Indoor Stadium in College Campus.

7. One ATM has been installed besides the institution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Institution proposed to build a new library building in the college campus to increase the capacity of bookkeeping and build a well equipped reading room.
- Propose to appoint the new principal after retirement of the former principal Dr. Gajendra Adhikari on September 2021
- Proposals have been made to appoint the permanent teachers in the department of English and assamese.
- Number of new proposals have been taken to improve the condition of girls hostel so that more students may be allotted.
- Institution also proposed to construct some new rooms in front of the college campus to help some of our alumni to start their new ventures.
- Institution also proposed to follow NEP- 2020 as directed by the HRD ministry of the Government of India.
- There is also planning for starting a new canteen in front of the college.
- Institution has proposed to appoint a new security personnel on the front gate of the college campus.
- Provision for Rain Water Harvesting will be constructed in the college.
- Green Audit will be done in the college for environment promotion.
- Proposed to introduced certificate course related to various subjects available in the college.