

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	DAKSHIN KAMRUP GIRLS' COLLEGE
1.2 Address Line 1	DAKSHIN KAMRUP GIRLS' COLLEGE
Address Line 2	P.O.- Mirza, Dist- Kamrup
City/Town	Mirza
State	Assam
Pin Code	781125
Institution e-mail address	dkgcmirza1988@rediffmail.com
Contact Nos.	03623-230047
Name of the Head of the Institution:	Dr. Gajendra Adhikary
Tel. No. with STD Code:	03623-230047
Mobile	8638288952
Name of the IQAC Co-ordinator:	Dr Kishor Sarma
Mobile:	9854147189
IQAC e-mail address:	dkgciqac1988@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879) ASCOGN 11967

1.4 NAAC Executive Committee No. & Date: EC(SC)/18/A&A/65.2 dated 05-11-2016  
(For Example, EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address: www.dkgirlscollege.org

Web-link of the AQAR: [http://www.dkgirlscollege.org/uploads/1/0/8/3/10833669/aqar\\_forwarding\\_dkgc.pdf](http://www.dkgirlscollege.org/uploads/1/0/8/3/10833669/aqar_forwarding_dkgc.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++		2004	03-11-2009
2	2 <sup>nd</sup> Cycle	B	2.34	2016	04-11-2021
3	3 <sup>rd</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY 23-08-2003

1.8 AQAR for the year (for example 2010-11) 2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-2014 submitted to NAAC on 17-12-2015
- ii. AQAR 2014-2015 submitted to NAAC on 17-12-2015
- iii. AQAR 2015-2016 submitted to NAAC on 13-11-2017
- iv. AQAR 2016-2017 submitted to NAAC on 04-07-2018

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1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1. BMCJ
2. IDOL Practical centre, Gauhati University

1.12 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="x"/>		
University with Potential for Excellence	<input type="text" value="x"/>	UGC-CPE	<input type="text" value="x"/>
DST Star Scheme	<input type="text" value="x"/>	UGC-CE	<input type="text" value="x"/>
UGC-Special Assistance Programme	<input type="text" value="x"/>	DST-FIST	<input type="text" value="x"/>
UGC-Innovative PG programmes	<input type="text" value="x"/>	Any other ( <i>Specify</i> )	<input type="text" value="x"/>
UGC-COP Programmes	<input type="text" value="x"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="3+1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="Nil"/>

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2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. The Academic Calendar of the College was prepared and the admission process has been performed smoothly under the supervision of the IQAC
2. The IQAC encouraged the faculty members to get involved in research works 6 of the faculty members are involved in Minor Research Projects of UGC. Two of the faculty members are pursuing their Ph.D work (one is pursuing her study under FIP of the UGC).
3. The IQAC advised all the departments to apply for financial aid for conducting national level seminar.
4. To encourage faculties for publications of research articles in reputed journals. More than 8 faculties published their research articles. 17 faculties had attended seminars, presented papers in different seminars.

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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To Celebrate important days throughout the year	Fresher's Social, College Week, Mother's Day, World Philosophy Day, College Foundation Day, Independence Day, Lachit Divas, World Environment Day, Anti-Tobacco Day, /organised Annual College Week, Various competitions and sport activities. Published the Annual College Magazine, Wall Magazines, The college library has been restructured with the purpose of accommodating more books and enhancing reading facilities to the students.
2. To encourage the students in cultural, literary, sports and extension activities.	Various Activities have been done under the initiatives of NSS i.e. Swachh Bharat Abhiyan, Campus cleaning drive, Digital Literary Campaigns for NSS volunteers ,5 Days Yoga classes for students etc. Different activities of sports and cultural programme take place during the College Week.
3. A Bi-Monthly Newspaper will be published from college under the supervision and guidance of Mass Communication and Journalism Department.	The first issue of Bi- Monthly Newspaper (The NORTH EAST HERALD) was published in January 2017 and is continuing its publication.

\* *Attach the Academic Calendar of the year as Annexure.*

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2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The AQAR was placed in the Governing Body of the college and it was duly approved on 08-06-2018

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG		1		Value added programme (5 days Yoga Classes from 11-12-2017 to 15-12-2017)
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 (UG & PG)
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Not applicable

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
26	8	18	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	1								

4

8



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2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		17	1
Presented papers	2	17	
Resource Persons		1	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. The institution arrange innovative practices like invited lectures, special talks, group discussion etc.
2. Inter department faculty exchange programme.
3. Educational visit.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Conducted by affiliating University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5

2.10 Average percentage of attendance of students

Above 75%

2.11 Course/Programme wise distribution of pass percentage :

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Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I % (CGPA 8 or above)	II % (CGPA 5 or 7.9)	III % (CGPA below 5)	Pass %
UG	146		21.1%	69.7%	9.1%	74.65%
PG	12		45.45%	54.54%		91.67%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Organise inter departmental faculty exchange programme.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	6
Orientation programmes	
Faculty exchange programme	2
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	1		5
Technical Staff				1

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encourage teachers for research activities, faculty improvement programmes and publication of books.
2. Duly post various advertisement related to research project, seminar, workshop etc. in the IQAC notice board.
3. The College felicitates the teachers for their achievement in research.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Ongoing	Sanctioned	Submitted
Number	3		3
Outlay in Rs. Lakhs	1. 255000/- 2. 170000/- 3. 210000/-	UGC, NERO UGC, NERO UGC, NERO	1. 220000/- 2. 200000/- 3. 150000/-

- **Ongoing:**

1. Dr. Haren Ch. Kalita (Dept. of Political Science) – Topic = Political Participation of Assamese Women in Mainstream Politics: A case Study of Guwahati Lok Sabha Constituency.
2. Dr. Sareswati Kalita (Dept. of Assamese) – Topic = Dakdhin Kamrupar Satra Samuhat Sangrakshita Hate Likha Puthi: Ek Adhiyan.
3. Mr. Kamaleswar Borah (Dept. of Philosophy) – Topic = Nature of God and World in the Religious Philosophy of Srimanta Sankardeva.

- **Submitted:**

1. Dr. Nara Kanta Adhikary (Dept. of History) – Topic = Historical Important of Chamaria Satra with Special Reference to the Copper Plate Inscription and other Archaeological Sources.
2. Dr. Ranjan Bhuyan (Dept. of English) – Topic = Objectives of Teaching English at High School levels & Impediments Faced by the Teachers & Students; A study in the High School of Dakshin Kamrup Area of Assam.
3. Dr. Jagannath Barman (Dept. of Assamese) – Topic = Dakshin kamrup Jatra Dal: Ek Adhayan.

#### 3.4 Details on research publications

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	International	National	Others
Peer Review Journals		6	
Non-Peer Review Journals		8	
e-Journals			
Conference proceedings		5	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

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3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number					
	Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level		State level	
National level	<input type="text"/>	International level	<input type="text" value="30"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="3"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Free health check-up for the staff and students
- NSS unit of this college celebrated the NSS day on 24-09-2016 with great fervour and enthusiasm.
- A campus cleaning drive on 05-11-2016 has been organized on the college premises to clean the playground of the college. Altogether 12 NSS Volunteers took part in the event.
- The faculty members of the College took initiative to clean the environment beyond classrooms by actively participating in Swachh Bharat Abhiyan along with NSS Volunteers on 19-11-2016.
- A one day seminar on “IT Solution and its Implementation in real world” has been organised by career guidance cell on 25-11-2016.

### Criterion – IV

## 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	51883.63 Sq. Meter			
Class rooms	27		College fund	27
Laboratories	3		College fund	3
Seminar Halls	1		Govt of Assam	
Others				

### 4.2 Computerization of administration and library

- |                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Library automation using SOUL 2.0 Software</li> <li>2. Computerisation of administration is going on.</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 4.3 Library services:

	Existing (2015-16)		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1604	565927/-	176	22593/-	1780	588520/-
Reference Books	2	1290/-	19	12787/-	21	14077/-
e-Books						
Journals	12	29754/-	12 (Cont. Same title)	29754/-	24	59508/-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

### 4.4 Technology up gradation (overall)

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	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	24	4	5			6	9	
Added								
Total	24	4	5			6	9	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

2 computers have internet facilities in library for the use of students

4.6 Amount spent on maintenance in lakhs :

i) ICT	11,82286/-
ii) Campus Infrastructure and facilities	4399929/-
iii) Equipment's	25240/-
iv) Others	4011797/-
<b>Total :</b>	<b>9619252/-</b>

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Lectures programme, seminars, education tour, workshop, group discussion etc. organised by all the department on regular basis. Every year Library orientation class is arranged for newcomers to develop reading habit among students.

5.2 Efforts made by the institution for tracking the progression

To assess the progression of the students, continuous internal assessment that is class tests and sessional examinations are taken.



5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
716	27		10

(b) No. of students outside the state

(c) No. of international students

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						352	48	54	299	Nil	753

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

The college in collaboration with different agencies conduct career guidance programmes for students.

No. of students benefitted

400

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

### 5.8 Details of gender sensitization programmes

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

8

National level

2

International level

No. of students participated in cultural events

State/ University level

National level

International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

1

National level

International level

Cultural: State/ University level

National level

International level

### 5.10 Scholarships and Financial Support

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	Number of students	Amount
Financial support from institution	3	2000
Financial support from government	18(Ishan Uday) 43 (SC post matric scholarship)	5400 PM Amount is deposited by Govt. directly to the student Bank Account
Financial support from other sources	23	From MLA fund
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision:** The college has the noble vision to occupy a prestigious in the field of Higher Education of women and transform itself in a centre of excellence. It always remains an earnest endeavour on the part of the college to :

- ✓ Empower the girl students economically, socially and politically
- ✓ Help them to become responsible and worthy citizen.

**Mission:** The famous line from Keno Upanishad “Bidyaya Bindattmritam” which is engraved in the emblem of the college denotes the mission of the college which means education leads to enlightenment. The mission of the college is to impart to the students the knowledge of the self and the knowledge that can prepare them to lead a happy and meaningful life through

6.2 Does the Institution has a management Information System

Institution does not have full-fledged management Information System yet it processes the information through the college website.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution follows the instruction given by the parent University regarding curriculum development.

6.3.2 Teaching and Learning

- Use audio visual Aids for effective learning in digital class room.
- Class room seminars, group discussions, panel discussions etc. are encouraged to developed academic and social skills.

6.3.3 Examination and Evaluation

Examination and evaluation are performed as per university norms. But Assignments, Internal Tests, Presentations, etc. are adopted as an integral part of the evaluation process.

6.3.4 Research and Development

Faculty members and students are motivated to publish their works in national and international conferences, seminars and journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution purchase books and journals every year to enrich the library. SOUL software is installed in the library for library automation.

6.3.6 Human Resource Management

The teachers are entertained to participate in RC, OP, National seminar, International seminars etc. The college encourages students, faculty members and employees to take part in various activities of the college.

6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment is done as per UGC norms and State Govt. policy.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The Admission committee is entrusted with the responsibility of the whole process of admission as per instruction of the University and State Govt. rules. Admission list on merit basis is published in notice board.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				IQAC
Administrative				CA

6.8 Does the University/ Autonomous College declares results within 30 days? **NA**

For UG Programmes      Yes      No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA
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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA
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6.11 Activities and support from the Alumni Association

Alumni Association is very active and partakes in various activities of the college, such as Counselling, exhibitions , workshops organised by Career Guidance Cell. Provided sitting arrangement for students of the college.
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6.12 Activities and support from the Parent – Teacher Association

The institutions has a active Guardian Committee which encourages organizing parent – teacher meet on regular interval. The association also cooperates in various programmes organised by the institution. It also extends its strong support in maintaining discipline in the institution.
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6.13 Development programmes for support staff

Nil
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6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation, Garbage disposal, Installation of Dustbin
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## **Criterion – VII**

## **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Dakshin Kamrup Girls' College, Mirza, Kamrup (Assam) has introduced the the following innovative programme during the academic session 2016(July) to 2017 (June) which have create a positive impact on the smooth functioning of the institution.

1. Dr. Mamoni Roysom Goswami Girls' hostel in our college campus was open up for the girls' from 14-08-2016
2. Classes are being held in the digital class room from this session by which the students are benefited a lot.
3. The sports complex in the college campus became ready for indoor games.
4. Some renovations are being undertaking in the college in this session, like 24 hrs running water, purchasing new furniture, construction of new entrance to canteen etc.
5. Wash room and toilet are newly made for students.
6. A free health centre for the students & faculties was also functioning from this session once in a week.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Celebration of significant days and events like Fresher's Social, College Week, Mother's Day, World Philosophy Day, College Foundation Day, Independence Day, Lachit Divas, World Environment Day, Anti-Tobacco Day.
2. . To encourage the students in cultural, literary activities and in sports, various competitions and sport activities were hold. Published the Annual College Magazine, Wall Magazines, the annual hand-written magazine etc.
3. The first issue of Bi- Monthly Newspaper (The NORTH -EAST HERALD) was published in January 2017 and is continuing its publication.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

➤ Best practice – 1

Yoga & Meditation

International Yoga day is being observed every year on 21<sup>st</sup> June in the college campus. Our institution has a permanent Yoga guru who perform yoga and train the student and faculty. The name of the Yoga teacher who is also the HoD of History is Dr Nara Kanta Adhikary. Every year more

#### 7.4 Contribution to environmental awareness / protection

**Contribution to environment awareness or protection:**

The institution has a green eco-friendly campus with lots of trees, bushes, flowers and orchids. Number of plantation programme has been organized so far for building a green environment. There are a good number of medicinal plants in the college campus and regular monitoring for their maintenance has been provided by the college authority. Due to this green atmosphere our college family always free from heavy smokes and dust and enjoy a healthy climate in summer and also in winter. The plantation programme is observed every year twice or thrice. On 5<sup>th</sup> June & during Van Mahotsava, regular plantation programme has been observed.

Regarding waste management which is another indicator of environment sustainability the college authority is always concerned with it all the solid wastage is thrown into dustbins kept in the college campus.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)



Other information

1. Our institution organizes several national festivals, celebrate birth & death anniversaries of the great Indian personalities every year.
2. Dakshin Kamrup Girls' College has a well-organized NSS unit co-ordinator by Dr Mitali Kathkatia which has offered a number of training programme, workshop etc for overall development of the students.
3. The department of the institution organizes various socio- economic and political lecture programme by some eminent personalities every year.
4. One-minute meditation programme before the beginning of every classes is another important effort for upgrading human values.
5. The college authority & different department provide financial help and distribute free books to the student of BPL category.

**8. Plans of institution for next year**

Plans of institution for the year 2017-18 (July-June) are as follows:

1. Institution has proposed to connect the college administrative building under WiFi.
2. To construct another floor of the girls' hostel.
3. To install a transformer for excess electricity consumption in the college campus.
4. One telephone directory including important phone numbers of the college family has to be introduced soon.
5. Our college is also planning for establishment of a computer laboratory as soon as possible.
6. Another future plan of the college is to complete the construction work of Indoor stadium in the college campus.
7. To organise 38<sup>th</sup> NEIHA Annual Conference in our college on 2<sup>nd</sup> , 3<sup>rd</sup> and 4<sup>th</sup> October, 2017.
8. Organise seminars and workshops both in National and International level.

*K. Sarma*

(Dr Kishor Sarma)  
Co-Ordinator, IQAC

**Co-ordinator  
IQAC  
Dakshin Kamrup Girls' College  
Mirza, Assam  
781125**

*GAN*

Principal  
Dakshin Kamrup Girls' College, Mirza

**Principal  
Dakshin Kamrup Girls' College  
Mirza-781125**

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## Academic Calender - 2016-2017

May 2016 to April 2017

(This academic calender is subject to revision as per State Government & G.U. order & notification)

Month / Year & Date	Class days / Working days / Examination days / Holiday(s)	Academic & Other Activities	
<b>May 2016</b>			
1	Sunday	<ol style="list-style-type: none"> <li>1. Declaration of H.S. First Year Annual Exam's result.</li> <li>2. Commencement of H.S. Second Year Classes.</li> <li>3. T.D.C. Semester Examination (Even) begins</li> </ol>	
2-7	Working days / Class days		
8	Sunday		
9-14	Working days / Class days		
15	Sunday		
16-20	Working days / Class days		
21	Budhapurnima (Holiday)		
22	Sunday		
23-28	Working days / Class days		
29	Sunday		
30-31	Working days / Class days		
<b>June 2016</b>			
1-4	Working days / Class days		<ol style="list-style-type: none"> <li>1. T.D.C. Semester Examination (Even) continues</li> <li>2. 05-06-2016 Celebration of World Environmental Day</li> </ol>
5	Sunday		
6-11	Working days / Class days		
12	Sunday		
13-18	Working days / Class days		
19	Sunday		
20-25	Working days / Class days		
26	Sunday		
27-30	Working days / Class days		
<b>July 2016</b>			
1-2	Working days	Summer Vacation	
3	Sunday		
4-5	Working days		
6-7	Id-UI-Fitre (Holiday)		
8-9	Working days		
10	Sunday		
11-16	Working days		
17	Sunday		
18-23	Working days		
24	Sunday		
25-30	Working days		
31	Sunday		

The Annual Quality Assurance Report(AQAR) of the IQAC 2016-2017  
**(DAKSHIN KAMRUP GIRLS' COLLEGE, MIRZA)**

Month / Year & Date	Class days / Working days / Examination days / Holiday (s)	Academic & Other Activities	
<b>August 2016</b>			
1-6	Working days / Class days	<ol style="list-style-type: none"> <li>20-08-2016 - Freshmen Social</li> <li>Observance of Independence Day in the college campus.</li> </ol>	
7	Sunday		
8-13	Working days / Class days		
14	Sunday		
15	Independence day (Holiday)		
16-19	Working days / Class days		
20	Working days		
21	Sunday		
22	Tithi of Sri Sri Madhabdev (Holiday)		
23-24	Working days / Class days		
25	Janmastomi (Holiday)		
26-27	Working days / Class days		
28	Sunday		
29-31	Working days / Class days		
<b>September 2016</b>			
1-2	Working days / Class days	<ol style="list-style-type: none"> <li>03-09-2016 - Celebration of the Tithi of Sri Sri Sankardev.</li> <li>05-09-2016 - Teachers' Day</li> <li>10-09-2016 - Students' Union Election</li> <li>Sessional Exam of B.A. odd semester</li> </ol>	
3	Tithi of Sri Sri Shankardev (Holiday)		
4	Sunday		
5	Working days		
6-10	Working days / Class days		
11	Sunday		
12	Id-Uz-Zuha (Holiday)		
13-17	Working days / Class days		
18	Sunday		
19-24	Working days / Class days		
25	Sunday		
26-30	Working days / Class days		
<b>October 2016</b>			
1	Working days / Class days		<ol style="list-style-type: none"> <li>02-10-2016 - Celebration of the Gandhi Jayanti</li> </ol>
2	Sunday (Gandhi Jayanti)		
3-6	Working days / Class days		
7-15	Durga Puja, Lakshi Puja, Muharram (Holiday)		
16	Sunday		
17	Kati Bihu (Holiday)		
18-22	Working days / Class days		
23	Sunday		
24-28	Working days / Class days		
29	Kali Puja		
30	Sunday, Dewali (Holiday)		
31	Working days / Class days		

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Month / Year & Date	Class days / Working days / Examination days / Holiday (s)	Academic & Other Activities	
<b>November 2016</b>			
1-5	Working days / Class days	1. 20-11-2016 - Celebration of the College Foundation Day. 2. Test Examination of H.S. Second Year	
6	Sunday		
7-12	Working days / Class days		
13	Sunday		
14	Guru Nanak's Birthday (Holiday)		
15-19	Working days / Class days		
20	Sunday		
21-26	Working days / Class days		
27	Sunday		
28-30	Working days / Class days		
<b>December 2016</b>			
1	Working days / Class days		1. 31-12-2016 - Celebration of the New Years Eve. 2. Test Examination of H.S. First Year
2	Asom Divas (Sukapha Divas) (Holiday)		
3	Working days / Class days		
4	Sunday		
5-10	Working days / Class days		
11	Sunday		
12-17	Working days / Class days		
18	Sunday		
19-24	Working days / Class days		
25	Sunday, Christmas day		
26-30	Working days / Class days		
31	Working days		
<b>January 2017</b>			
1	Sunday	1. 27-01-2017 To 30-01-2017 - College Week. 2. Observance of Silpi Divas. 3. Celebration of Republic Day	
2-7	Working days / Class days		
8	Sunday		
9-13	Working days / Class days		
14-16	Magh Bihu		
17-21	Working days / Class days		
22	Sunday		
23-25	Working days / Class days		
26	Republic day (Holiday)		
27-28	Working days		
29	Sunday		
30	Working days		
31	Working days / Class days		

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Month / Year & Date	Class days / Working days / Examination days / Holiday (s)	Academic & Other Activities
<b>February 2017</b>		
1	Saraswati Puja	1. 01-02-2017 - Celebration of Saraswati Puja. 2. 11-02-2017 - Celebration of the Museum Foundation Day
2-4	Working days / Class days	
5	Sunday	
6-10	Working days / Class days	
11	Working day	
12	Sunday	
13-18	Working days / Class days	
19	Sunday	
20-23	Working days / Class days	
24	Shivratri (Holiday)	
25	Working days / Class days	
26	Sunday	
27-28	Working days / Class days	
<b>March 2017</b>		
1-4	Working days / Class days	
5	Sunday	
6-11	Working days / Class days	
12	Sunday, Dol-Jatra	
13	Holi (Holiday)	
14-18	Working days / Class days	
19	Sunday	
20-25	Working days / Class days	
26	Sunday	
27-31	Working days / Class days	
<b>April 2017</b>		
1	Working days / Class days	
2	Sunday	
3-8	Working days / Class days	
9	Sunday	
10-13	Working days / Class days	
14-16	Good Friday, Rangali Bihu (Holiday)	
17-22	Working days / Class days	
23	Sunday	
24-29	Working days / Class days	
30	Sunday	